

Mr. Kaylee Robert Tejeda

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GreenTech Energy LLC
Las Vegas, NM

To Whom It May Concern,

This letter serves as my cover letter in applying for the “Solar Sales Trainee”, as found on www.indeed.com.

I am a very hard working, organized, detail oriented and creative problem solver. After receiving my Masters Degree in Mathematics, I worked mostly in the educational field as a University Professor and College Instructor. I have been excited about the solar energy industry in New Mexico for many years and even worked as a panel installer one summer for Positive Energy. I have been working toward a career shift for the last few years in response to fundamental changes that all academic institutions are undergoing. I retired from teaching last year but have kept my private tutoring clients. I have been looking for a position in an industry that I can grow with. I applied immediately because I believe that the solar energy industry will continue to thrive and make the world a better place, especially if it is staffed with committed professionals. I am a math/computer/data enthusiast with a strong desire to participate in successful projects and see them to the end. I have a lot of varied experience from “summer jobs” that do not fit on my résumé, including home construction, café management and many other things under independent contract.

I look forward to arranging an interview. I reside in both Albuquerque and Northern New Mexico while I build my dream off-grid home near Las Vegas. There is no time like the present to do what you have always wanted. I am available to start immediately. Thank you for taking the time to look over my credentials and consider my candidacy.

Cordially,

Kaylee Robert Tejeda